

# SECTION 5: Logs

## **Section 5: Forms/Logs**

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**Ballot Transport Log**

Statewide General Election - November 6, 2018

Vote Center Name:		Vote Center #		Date:			
Pink Vote by Mail Ballots Bags		# of Bags Leaving:		# of Bags Received:			
PULL TITE LOCK SEAL NUMBER	Vote Center Initials	IS LOCK INTACT?		Transport Van Initials	Time Recv'd	IS LOCK INTACT?	
		YES	NO			YES	NO
1)							
2)							
3)							
4)							
5)							
6)							
7)							
8)							
9)							
Blue Vote Center Ballots Bags		# of Bags Leaving:		# of Bags Received:			
PULL TITE LOCK SEAL NUMBER	Ballot Counts VC   CVR   Prov	IS LOCK INTACT?		Transport Van Initials	Time Recv'd	IS LOCK INTACT?	
		YES	NO			YES	NO
1)							
2)							
3)							

**MILEAGE REIMBURSEMENT CLAIM**

I, \_\_\_\_\_ (print name) and I, \_\_\_\_\_ (print name) do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without mental reservation or purpose of evasion; and that I will and faithfully discharge the duties upon which I am about to enter.

I, \_\_\_\_\_ (print name) used my vehicle to transport ballots from the above named Vote Center for the November 6th, 2018 Election to the Ballot Drop Off Location, \_\_\_\_\_ (site name).

Executed on \_\_\_\_\_, 2018 at \_\_\_\_\_, California  
 Signature: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 Signature: \_\_\_\_\_



**CVR/Provisional Log**  
 Statewide Direct General Election - November 6, 2018

Page \_\_\_\_\_ of \_\_\_\_\_

Vote Center Name: \_\_\_\_\_

Date: \_\_\_\_\_

Vote Center #: \_\_\_\_\_

**Form Instructions:** Checkmark the type Ballot, print the CVR/Provisional Voter's name and address on this log. The Voter will sign the label on the envelope and not the Roster. Return this log nightly in the Roster of Voters/Forms Bag.

Check One		Name	Address	City
CVR	Prov			
<input type="checkbox"/>	<input type="checkbox"/>	1) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	2) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	3) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	4) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	5) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	6) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	7) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	8) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	9) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	10) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	11) _____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	12) _____	_____	_____

## Vote Center Officer Declaration of Oath & Payroll

*Statewide General Election - November 6, 2018*

**Vote Center Name:** \_\_\_\_\_

STATE OF CALIFORNIA

**Date:** \_\_\_\_\_

I do hereby solemnly declare that I will support the Constitution of the United States and the Constitution of the State of California, and that I will to the best of my ability, faithfully discharge the duties of precinct board member for polling place or vote center \_\_\_\_\_ for the election to be held on November 6th, 2018.

County of Sacramento  
Signed in the presence of \_\_\_\_\_

**Inspector (Print Name)**

**Inspector (Signature)**

	Print Name	Signature	Time In	Time Out	Total Hours	Comments
1)	_____	_____	_____	_____	_____	_____
2)	_____	_____	_____	_____	_____	_____
3)	_____	_____	_____	_____	_____	_____
4)	_____	_____	_____	_____	_____	_____
5)	_____	_____	_____	_____	_____	_____
6)	_____	_____	_____	_____	_____	_____
7)	_____	_____	_____	_____	_____	_____
8)	_____	_____	_____	_____	_____	_____
9)	_____	_____	_____	_____	_____	_____
10)	_____	_____	_____	_____	_____	_____
11)	_____	_____	_____	_____	_____	_____
12)	_____	_____	_____	_____	_____	_____
13)	_____	_____	_____	_____	_____	_____
14)	_____	_____	_____	_____	_____	_____
15)	_____	_____	_____	_____	_____	_____

**Form Instructions:** The Inspector on duty is responsible for administering the Declaration of Oath to Election Board Clerks working on their shift each day and recording the time in/out and total hours worked. Please do not use military time. The closing Inspector is responsible for ensuring this form is complete and returned each night in the Roster of Voters/Forms bag.



## Secure Storage Access Log

### Statewide General Election - November 6, 2018

(Return this completed form an Election Night in the Roster of Voters/Forms Bag)



**Vote Center Name:**

**Vote Center # :**

Old Pull Tite Seal			New Pull Tite Seal			
Date	Name of Clerk Breaking Seal	Activity Description	Record Broken Seal # Here	End of Day - Record New Seal #	Name of Clerk Securing New Seal	Comments
<b>11 Day Vote Centers Start Here</b>						
10/27/2018		Start of Day -Access Secured Items to Open Vote Center				
10/28/2018		Start of Day -Access Secured Items to Open Vote Center				
10/29/2018		Start of Day -Access Secured Items to Open Vote Center				
10/30/2018		Start of Day -Access Secured Items to Open Vote Center				
10/31/2018		Start of Day -Access Secured Items to Open Vote Center				
11/1/2018		Start of Day -Access Secured Items to Open Vote Center				
11/2/2018		Start of Day -Access Secured Items to Open Vote Center				
<b>4 Day Vote Centers Start Here</b>						
11/3/2018		Start of Day -Access Secured Items to Open Vote Center				
11/4/2018		Start of Day -Access Secured Items to Open Vote Center				
11/5/2018		Start of Day -Access Secured Items to Open Vote Center				
11/6/2018		Start of Day -Access Secured Items to Open Vote Center				

*Form Instructions : The MRBP stock and laptop, the touchscreen ballot stock, Inspector's cell phone, and Touchscreen Activation Cards, must be stored and secured in Black Secure Bag A with a Pull Tite Seal when the Vote Center is not operating. When access is needed to open the Vote Center, log the date, name of the person breaking the Pull Tite Seal, and the seal number. Broken seals shall be placed in the Used Seals Bag. At the end of the day, the person placing the new seal to secure the bag will record the seal number and record their name. Use "Comments" to record situations, i.e., "Seal was broke when I arrived", "Seal was missing when I arrived", "Seal does not match from day before", etc.*



# Touchscreen Activation Card Log

## Statewide General Election - November 6, 2018

(Return this completed log on Election Night in the Roster of Voters/Forms Bag)



**Vote Center Name:**

**Vote Center #:**

Verify Starting Inventory	Start of Day Count		Inspector's Initials	End of Day Count		Inspector's Initials	Difference (+/-)	Comments
	Poll Worker Cards	Voter Cards		Poll Worker Cards	Voter Cards			
	3	20						

**11 Day Vote Centers Start Here**

10/27/2018								
10/28/2018								
10/29/2018								
10/30/2018								
10/31/2018								
11/1/2018								
11/2/2018								

**4 Day Vote Centers Start Here**

11/3/2018								
11/4/2018								
11/5/2018								
11/6/2018								

**Form Instructions:** Inspector verifies Starting Inventory counts and initials. The Inspector on duty will be responsible to record the the Touchscreen Activation Card counts at the beginning and end of each day. Any discrepancies and explanations will be recorded in the "Comments" column. Call Presnet Operations immediately if there are any discrepancies at (916) 875-6100.

# Returned When Used in Roster of Voters/Forms Bag



## SACRAMENTO COUNTY VOTER REGISTRATION & ELECTIONS «Facility\_Name» NOVEMBER 6, 2018 STATEWIDE GENERAL ELECTION

VOTER DECLARATION: I am a U.S. Citizen. I am at least 18 years old. WARNING: By signing this roster, you are affirming that you have not moved from the address shown. It is a crime punishable by imprisonment in the State Prison or in County Jail for anyone to fraudulently vote, fraudulently attempt to vote, vote more than once, attempt to vote more than once, impersonate a voter, or attempt to impersonate a voter. (Elections Code Section 18560)

DECLARACION DEL VOTANTE: Soy ciudadano de EE UU. Soy al menos 18 años. ADVERTENCIA: Al firmar esta lista, usted afirma que no se ha mudado de la dirección señalada. Es un crimen penado con encarcelamiento en la Prisión Estatal, o en la Cárcel del Condado para cualquier persona que vote fraudulentamente, fraudulentamente intente votar, vote mas de una vez, intente votar mas de una vez, personifique ser un votante, o intente personificar un votante. (Código de Elecciones Sección 18560)

選民聲明：本人是美國公民。本人至少已年滿18歲。警告：簽署此選民名冊則表明，您未曾從所列地址遷居他處。犯有以下行為者將被定刑事罪並處以在州監獄或縣監獄監禁的懲罰：欺詐性投票行為、企圖欺詐性投票行為、在同一選中投票超過一次、企圖在同一選中投票超過一次、假冒選民，或企圖假冒選民。（選舉法規第18560節）

Place Label Here

Place Label Here

**X**

Voter Signature

Today's Date

Place Label Here

**X**

Voter Signature

Today's Date

Place Label Here

**X**

Voter Signature

Today's Date

Place Label Here

**X**

Voter Signature

Today's Date

Place Label Here

**X**

Voter Signature

Today's Date

**X**

Voter Signature

Today's Date

**Certificate of Roster Exceptions**

**We hereby certify that all voters whose signatures appear hereinbefore in this Roster voted this day excepting the following who, after signing the Roster, failed to vote or were challenged and denied the right to vote.**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_

**Notes:**

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# Returned When Used in Roster of Voters/Forms Bag

## SACRAMENTO COUNTY

Voter Registration and Elections  
Vote by Mail  
7000 65<sup>th</sup> Street, Suite A  
Sacramento, CA 95823  
(916) 875-6155 | Fax (916) 854-9796



Voter ID barcode label  
for internal use only

## General Election – November 6, 2018

### UNSIGNED BALLOT STATEMENT

**NOTICE TO VOTER - YOU DID NOT SIGN YOUR VOTE BY MAIL BALLOT RETURN ENVELOPE.  
READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS STATEMENT.  
FAILURE TO FOLLOW THESE INSTRUCTIONS MAY CAUSE YOUR BALLOT  
NOT TO BE COUNTED.**

**You must use one of the following options:**

- **Drop off signed statement.** You may drop off this Unsigned Ballot Statement at any Vote Center or Ballot Drop Box location for Sacramento County on or before 8:00 p.m. on Election Day, November 6, 2018.

**OR**

- **Fax signed statement to our office.** You may fax this Unsigned Ballot Statement to (916) 854-9796. It must be received no later than 5:00 p.m. on November 14, 2018.

**OR**

- **Email signed statement to our office.** You may email this Unsigned Ballot Statement to our office at [VBM@SacCounty.net](mailto:VBM@SacCounty.net). It must be received no later than 5:00 p.m. on November 14, 2018.

**OR**

- **Come to our office in person.** You may come to our office (address above) Monday through Friday 8:00 a.m. to 5:00 p.m. to SIGN your original Mail Ballot envelope or return this Unsigned Ballot Statement. This must be done before 5:00 p.m. on November 14, 2018.

**OR**

- **Mail signed statement in the enclosed envelope to our office.** This Unsigned Ballot Statement must be received at our office (address above) before 5:00 p.m. on November 14, 2018. Postmarks will not count. If you choose to return your statement via mail, YOU MUST PLACE POSTAGE on the return envelope provided.

### COMPLETE ALL INFORMATION

I, \_\_\_\_\_, am a registered voter of Sacramento County,  
(Print Name of Voter)

State of California. I do solemnly swear (or affirm) that I returned a Mail Ballot and that I have not and will not vote more than one ballot in this election. I understand that if I commit or attempt any fraud in connection with voting, or if I aid or abet fraud or attempt to aid or abet fraud in connection with voting, I may be convicted of a felony punishable by imprisonment for 16 months or two or three years. I understand that my failure to sign this statement means that my ballot is not eligible to be counted.

Signature of Voter:	_____	Date:	_____
	<small>Voter's Signature (Power of attorney cannot be accepted)</small>		
Witness to Voter's Mark:	_____		
	<small>(If voter is unable to sign, he or she may make a mark which shall be witnessed by one person)</small>		
Birthdate:	_____		
Residence Address:	_____		
	<small>Street Address where registered to vote</small>	<small>City</small>	<small>Zip Code</small>
Mailing Address:	_____		
	<small>Number and Street, or PO Box</small>	<small>City</small>	<small>Zip Code</small>

# Returned When Used in Roster of Voters/Forms Bag



**COUNTY OF SACRAMENTO**  
VOTER REGISTRATION AND ELECTIONS

**GENERAL ELECTION**  
Tuesday, November 6, 2018

## EMERGENCY VOTE BY MAIL BALLOT APPLICATION

REGISTERED NAME AND BIRTHDATE (Please print):

First Name	Middle Name	Last Name
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Date of Birth

RESIDENCE ADDRESS (Do not use a PO Box Number):

Number and Street

City	State	Zip
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AUTHORIZATION AND SIGNATURE:

I declare under penalty of perjury that this information is true and correct. I authorize the bearer of this request to pick up my ballot and deliver it to me.

Signature of Applicant (Do Not Print)	Date
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Daytime Phone

This application cannot be used by groups, organizations or individuals distributing Vote by Mail applications. There is a special format required by law (Election Code §3007) that is available at your local Registrar of Voters.